

**Murrayhill Recreation Association  
Board of Directors Meeting Minutes**

**Date:** June 11, 2015

**Time:** 6:30 p.m. Executive Session  
7:00 p.m. Public Session

**Location:** Home Town Center  
11010 SW Teal Boulevard  
Beaverton, OR 97007

**Type of Meeting:** Meeting of the MRA Board of Directors

**Moderator:** Paul Cohen, Chairman

**Attendees**

**Directors:** Paul Cohen, Ken Fairfield, Julie Noteboom,  
Stephanie Mirkes, Claire Paul

**Staff:** Association Manager, Kristin Kebbe

**Homeowners:** Les Torani, Dick and Janet Aradine, Herb Weihrauer, LaRae Olesberg, Richard Cochran, Judy Harris, Carol Snyder, Ellen Reynolds, Judith Jordan, Nathan Cluff, Michelle Oldknow

**Meeting called to order: 7:01 pm**

<b>Motion: April Minutes</b>
VOTING
<b>Motion: Approval of the April minutes made by Director Mirkes, Seconded by Director Noteboom.</b>
<b>Vote: Passed unanimously</b>

- **Presidents Report:** Chairman Cohen reported that there was a fire scare. The "smoke" was actually steam from the pump room. Chairman Cohen reported We are having trouble getting at keeping the hot-tub at temperature, fixes require redesign for heater
- Wader is now warmer to encourage use by younger children, we may modify heater using parts from hot-tub

**Facilities Report:** Association Manager Kebbe reported that the Swimming pool is up and running. A software update is being installed on the 2 boilers and should prevent any future interruptions to the system. Staff has been wonderful. We have had no problems and are excited about the upcoming summer. The vending machine is in place, Happy Club is working. Swim team starts next week and swim lessons the week after. We are discussing having a coffee cart during meets and also selling concessions. We have a credit card machine now and this has been very well received and used quite often. Board agreed on \$5 fee for dues unless there has been a \$35 late fee already added. A \$3 fee for lessons and swim team to cover costs.

The HTC is being rented frequently in June. We have had many requests to use the field, it is currently a first come first served basis.

We will notify the community when the tennis court light post is replaced so they may plan accordingly for court closure.

**Activities Committee:** Director Paul reports that we would like to have a discussion as to whether we continue our relationship with Murrayhill Living Magazine. Many residents gave their input and it was decided to terminate any future affiliation with the magazine.

**Check-out sports equipment:** Do we want to implement a system? It was discussed and agreed to e-mail the homeowners and ask for donations of sports equipment to be used on the facilities. It was discussed and decided to have them available for checkout at the pool monitors desk. Bocce ball court was discussed and has been tabled pending further research by the activities committee. Event signage was discussed. Director Paul discussed the options for event signage. None will be placed in the field at this time. She will look into Tube Art for some options. July 4<sup>th</sup> 5K was discussed, on track for a great event. Will begin e-blasts within the next few days. Will post fliers at pool. Next event: Triathlon in September, waiting for response from Sponsor.

### Discussions opened to the homeowners:

**Pool Policy Discussion:** The board has modified this policy to allow anyone who legally resides in the home to use the facility as an owner if they provide legally accepted proof they live in the home and have permission of the legal owner. This includes students who may be away at school and only reside in the home over the summer. Students who live only part time in the home are required to show legal ID with a non-local address, if they do not live in the home.

**Hot Tub Discussion:** Guidelines presented by the CDC recommends young children not use hot tubs for their safety. The Murrayhill board of directors is recommending that young children use the wader pool as an alternative and have increased the temperature of the wader. Discussion regarding hot tub rules. The Board emphasized the rules will stay in affect and not be changed.

**Food Policy:** The present policy regarding food within the pool area is open for discussion. Presently food is only allowed on the upper deck. Drinks are allowed but must be 4 feet away from the pool edge.

<b>Motion: Food to be allowed on all decks no more than 4 feet away from the pools edge</b>
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VOTING
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<b>Motion: Approval made by Director Mirkes, Seconded by Director Fairfield.</b>
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<b>Vote: Passed unanimously</b>
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**Guest Policy for Staff discussion:** Director Noteboom suggests that staff members may be allowed to bring a complimentary guest to the pool when not on shift.

<b>Motion: Staff member may bring 1 complimentary guest to the pool with them while not on shift</b>
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VOTING
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<b>Motion: Approval made by Director Noteboom, Seconded by Director Paul.</b>
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**Vote: Passed unanimously**

**Grandparent Policy:** Chairman Cohen discussed the Grandparent policy.

Owners and their immediate family may bring (grand)parents and (grand)children that do not live with them as guests at no charge, as often as they wish.

Persons coming in under this policy must provide Photo ID and have their pictures entered into the membership system. The board reserves the right to request proof of family relationship.

A person coming in under the grandparent policy must be accompanied by a resident who stays with them while they are using the pool. The resident may be of any age. The discussion was opened to the floor. Owner Olesberg read a letter she had prepared advocating to allow adult children to use the pool without the accompaniment of the owner. Many owners gave their testimonial and opinions.

**The Board of Directors made the decision to keep the current policy in place.**

**Happy Club Software:** Chairman Cohen discussed the new check-in system we have in place.

We have gone to photo ID software to control access to the pool.

In order to get entry into the fenced area, homeowners must provide a photo ID and have their picture taken, and provide a list of people living in the home who also must have their picture taken. Persons living in the home over 18 must provide a photo-ID meeting requirement already talked about earlier.

Discussion was open to the floor regarding how to handle owners who refuse to have their photos taken.

Multiple owners gave their input and the Board of Directors decided to maintain the policy and require all owners to comply with the policy or forfeit their use of the pool.

**Rough Mow Field:** Manger Kebbe discussed the rough mow field and the complaint from the owners who back up to the field. Currently the rough mow field located off Teal, behind the homes on Pintail is mown on a 3 week schedule. Residents have brought to our attention that the schedule should be increased.

The area may be designated a protected area by the City of Beaverton. Awaiting information from the cities arborist as to whether we can trim/prune the existing trees.

It was suggested that we look into planting native trees in the area to help provide a more attractive view.

Manager Kebbe will do the research on this.

**Security System:** Chairman Cohen discussed the security system: We have had several bids for installing a camera security system in the pool area. American Veterans Security (AVS) has the most appropriate scope and the most competitive price. It would entail cameras that are infrared and motion sensitive. When motion is detected a video clip would be transmitted to their office. An AVS operator would remote in to the cameras. Verify the motion and make an announcement through a PA system.

Pump Room Systems monitoring and KNOX-BOX Rapid Entry Systems are also included in the bid.

A handout with the bid prices was passed out.

Discussion was opened to the floor: Many residents had questions concerning their privacy. Manager Kebbe is going to research whether adding the security system will decrease insurance premiums.

**Motion: To install a security system including cameras in the pool enclosure area**

VOTING

**Motion: Approval made by Director Mirkes, Seconded by Director Fairfield.**

**Vote: Passed with one No vote by Director Noteboom**