**Murrayhill Recreation Association**

**Board of Directors Meeting Minutes**

**Date:** July 22, 2015

**Time:** 6:30 p.m. Executive Session

7:00 p.m Public Session

**Location:** MRA Office

11010 SW Teal Boulevard

 Beaverton, OR 97007

**Type of Meeting:** Meeting of the MRA Board of Directors

**Moderator:** Paul Cohen, Chairman

**Attendees**

**Directors:** Paul Cohen, Ken Fairfield, Claire Paul, Julie Noteboom,

 Stephanie Mirkes

**Staff:** Association Manager, Kristin Kebbe

**Homeowners:** Meghan Rachmady, Janet Aradine, Dave White, Les Tovani, Nathan Cluff, Andrew Aebi

 **Meeting called to order: 7:00 pm**

**Presentation by Andrew Aebi:** Paving overlay on the entirety of our five (5) private streets in Murrayhill, which will follow dig-outs and repairs of portions of these streets:

 SW Cardinal Loop

 SW Meadowlark Lane

 SW Mourning Dove Place

 SW Falcon Ct.

 SW Shearwater Pl.

The sub association would like permission to tow any vehicles to the MRA parking lot that are left on the above named streets during the paving window. This would give the vehicle owners the ability to retrieve them from a nearby location at little inconvenience. Discussion between Mr. Aebi and the board member included topics such as size of vehicles allowed and duration. Mr. Aebi will be giving the owners on those streets ample time and information so the number of potential cars towed should remain limited.

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| **Motion: To allow vehicles to be towed to the MRA parking lot** |
| VOTING |
| **Motion: Director Mirkes: To allow the combined sub association to tow vehicles with the exception of boats and over-sized vehicles to the MRA parking lot for a time not to exceed 36 hours.****Director Fairfield seconded.** |
| **Vote: Passed unanimously** |

**Chairman’s Report:** Discussion relating to the spa and the new heat exchanger.

 **Treasurers Report:** Financial’s were handed out.

 **Activities Report:** The 4th of July 5k was cancelled. Sponsor will host the Turkey Trot Thanksgiving Day. The Triathalon sponsor declined. The next event is the Halloween party in October. More information to come. The Bocce ball court that was previously discussed is financially prohibitive at this time.

**Facilities Report**:

1. Pool
2. Spa: The spa is currently down for maintenance. The new heat exchanger has been installed and they are working on getting the electrical finished. Should be done by Thursday or Friday. The caulking that was done prior to the season starting was defective and needed to be replaced around the spa due to a high tripping hazard. That was done on Monday. The caulk has now cured and is good to go. The rest of the pool will be re-caulked after the summer is over. This is being done at no charge due to the defect.
3. Umbrellas: New umbrellas were purchased last summer. They are all breaking at the same point on the ribs. The company Fishel’s we purchased them from as well as the manufacturer Treasure Garden have been notified. They are claiming no responsibility. I am in negotiations with them.
4. Staff: Staff has been great. Some re-training for the monitors has taken place to make sure they understand the procedures. I have begun to send out more e-mails each week so the supervisors are kept in the loop as to all the on- going projects.
5. Security System:

 The cameras have been installed. There are 4 total. 2 that record at all times. The video is stored in the office on a hard drive. It is not viewed by anyone unless we have an incident that needs to be reviewed. The system re-records over itself every week. The other 2 cameras are only activated at night and are motion sensitive. They will send a 30 second clip to our security company. They will assess the situation and make an announcement over the PA if needed. If the trespasser’s do not immediately leave the Beaverton PD will be called. The security company will leave a message at the MRA phone to alert the manager that there was an incident. If needed the video then will be accessed.

Please see printout for example of video quality.

3) Health and Fire Inspection

1. Fire Inspection. We passed. We need to have one more gate be an exit gate however. The handyman is working on the mesh that is put over the gate to not allow someone to reach through and unlock from the outside. As soon as this is done the locksmith will change the lock.
2. Health Inspection. We passed. However the spa was currently not running so he will be back out to test that when it is going again. In addition some flow meters were not installed on the pipes in the pump room due to the work being done. It will be taken care of as soon as the work is done. See hand out.

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| **Motion: June Minutes** |
| VOTING |
| **Motion: Approval of the June minutes made by Director Fairfield, Seconded by Director Mirkes.** |
| **Vote: Passed unanimously** |

There being no further business, the meeting was adjourned

Respectfully submitted,

Kristin Kebbe, Association Manager